

September

- Begin EYFS baseline – in reception and continuous as children enter Pre-school and Nursery using Baseline assessment. Data to be entered onto Insight
- Mental Maths/ Times tables / Spellings tests weekly
- Staff brought up to date with data analysis and the future implications – by subject leaders.
- Identify SEN, PP, EAL, G&T, Ethnicity, PP, target children and gender
- SDP priorities to be written based on data analysis
- 1st PSM to be held – termly and year targets to be set. PSM held regularly throughout year to discuss progress and groups of children. Interventions to be planned.
- Entry level SATs test to be taken in year 6
- Booster group sessions to begin for Y6 – reading, writing, SPAG and Maths
- New years to be set on Insight, sets and classes to be filtered.
- Other groups to be filtered, e.g. sen, pp, lac, target children etc
- On Entry data to be analysed.
- Feedback policy to be used throughout the year.
- Phonics assessment to be set up for the year - timetable
- Intervention programmes to be implemented and pupils identified – entry assessment to take place on EduKey

October

- Predictions/Pupils targets solidified
- School share targets with external
- Parent/ teacher consultation to include sharing of pupil's targets
- Review SDP
- Set up groups on Insight for pupils in interventions – EduKey

November / December

- Exit data assessments to be completed for autumn term interventions – EduKey
- Children to be identified for spring term interventions.
- Governors - see targets.
- Review Perspective Lite, ASP info. Share indicators with staff and Govs.
- Ass SL to monitor Data.
- Review SDP
- End of autumn term - data to be inputted onto Insight
- Cross school moderation

January / February

- Implement intervention strategies – complete entry data on Edukey
- Review Y6 booster groups and change where necessary
- Testing to support teacher assessment – Teachers to look at papers to identify strengths and weaknesses – adapt planning as necessary. Moderation of results as a phase NFER
- SL to look at progress and achievement of children, classes, groups of children, impact of any intervention.
- Statement grids to be completed, evidence to be collected.
- PSM's to take place – teachers to make sure data is available.

March / April

- Annual report to parents includes data (Not EYFS – this is to happen at end of year)
- Cross school moderation
- Parent / teacher consultation evenings to discuss reports, share progress and targets.
- Ass SL to monitor Data.
- Exit data assessments to be completed for spring term interventions and monitor impact – EduKey
- Start summer term – entry data to be inputted on EduKey and Insight updated with groups
- Update Insight with changes to intervention pupil groups
- End spring term – Insight assessment
- Review SDP
- PSM's – look at targets and impact of individual work that has been done – look at what needs to be done to reach end of year targets

May / June

- SATs in year 6/NFER tests in years 1,2,3,4 and 5/Teacher assess, unaided writing, mental maths test
- Yr4 multiplication tests
- Phonics screening for Yr1 and Yr2 resit
- End of year PSM
- Review SDP
- Analysis Data – Certain groups of children, gender, classes, target groups
- Ass SL to monitor data
- Data to be inputted onto Insight (End of year) and exit data put on EduKey – reviewed by assessment leader
- Moderation of writing – Cross school moderation
- Possible external/trust moderation

July to September

- EYFS profile completed and reported to parents and LA.
- Enter SAT results on Target Tracker
- Use data analysis, carried out by subject leaders and Leadership Team, to inform judgements for SEF
- Set new action plans in SDP in-light of data analysis to set priorities for following year
- Co-ordinators look for strengths and weaknesses – Look at impact of this year's targets and then set targets for cohorts in relation to SDP priorities for New Year
- Results to be reported to parents
- Year groups to be changed on Insight
- Year 6 results in – check for errors and any issues.
- 2yr old check completed throughout the year as children turn 2 yrs.

Pear Tree Mead Academy Assessment and target setting cycle