

Pear Tree Mead Academy

Educating children 2 – 11

Pear Tree Mead, Harlow, CM18 7BY

☎ 01279 836181 Fax 01279 423504

headteacher@peartreemead.essex.sch.uk



Head Teacher Mrs C. Peden BA(Ed) (Hons)

Deputy Headteacher

Assistant Head Mrs Rebecca Arnould BA (Hons) PGCE

Chair of Governors Mrs W Beckett

Mrs L Davies BA (ChEd)

SEND Co & Head of Early Years Mrs S Martin LLB (Hons) (PGCE)

THIS LETTER IS ONLY FOR CHILDREN WHO ARE ATTENDING THE SCHOOL KEY WORKER PROVISION

Dear parents

26.3.2020

Your child is continuing to want a space in our child care provision whilst you need to work in your critical key worker position.

Pick up and drop off will be at the Nursery classroom from now on. Please do not come in via the office.

New groups have been set up on the app for us to be able to communicate with you on any key information. Please sign up on the app for these notifications (new class names). THIS IS REALLY IMPORTANT AS THIS IS HOW WE WILL BE COMMUNICATING WITH YOU. WE WILL STILL BE EMAILING AS WELL. PLEASE COMPLETE YOUR BOOKING VIA THE APP TO SAVE US CALLING YOU.

You will need to stay with your child's current classes notification as well as we will be sending out the home learning packs via the app and you will need access to these for the days that your child doesn't need to attend school and if your child or any of their family fall ill and you have to self-isolate.

To keep numbers in school to the lowest possible please complete the form via the app to book the days that you need your child to attend. I understand that this may be difficult for after the Easter holidays but please try to provide us with this information. Your child should only attend if necessary. Home learning and staying at home should happen wherever possible. If you do not need any space this week please let us know via the app. PLEASE CAN ALL PARENTS COMPLETE THE APP TO SAVE US MAKING CALLS TO CHECK.

After this letter the next booking form will come out to you on Thursday 23rd April and will come weekly after this. Please let us know if you no longer require your space permanently by email to kate.townsend@peartreemead.essex.sch.uk

You may have sorted child care for the first week back after Easter. If you think you will need childcare after this please continue to sign up for the new class notifications so that you will receive any further information. Please continue to work on your home learning until then.

A reminder that the government are now telling everyone to be indoors if possible. Please only use our facility as a last resort if you must attend work.



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The school lunch options will be these going forward. Children will be able to book these on a daily basis.

Monday	Tuesday	Wednesday	Thursday	Friday
Cheese or tuna roll Veggie sticks Fresh fruit Cake	Egg, cheese or tuna baguette Mixed salad pot Oat cookie Yoghurt	Egg, cheese or tuna wrap Veggie sticks Chocolate crispy cake Fresh fruit	Cheese or tuna baguette Mixed salad pot Shortbread Yoghurt	Cheese or tuna roll Veggie sticks Fresh fruit Cake

Separate guidance has come out to parents who requested childcare in the Easter holidays. Please contact the school if you did not receive this. If we receive any other options, we will also send these out.

THE DEADLINE FOR BOOKING SPACES IS 12PM FRIDAY 3rd APRIL SO THAT WE CAN ARRANGE STAFFING. PLEASE DO NOT TURN UP IF YOU HAVE NOT BOOKED A SPACE.

Yours Sincerely

Mrs Peden



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Name of child / Children _____

Days needed for this week

Monday 20 th April	Tuesday 21 st April	Wednes 22 nd April	Thurs 23 rd April	Friday 24 th April

I need breakfast Club this week

Monday 20 th April	Tuesday 21 st April	Wednes 22 nd April	Thurs 23 rd April	Friday 24 th April

I will need child care at PTM after this week. YES / NO

